



# Bonner County

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## Board of Commissioners

Luke Omodt

Steve Bradshaw

Asia Williams

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

August 22, 2023 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, August 22, 2023, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Bradshaw, Omodt, and Williams present. Commissioner Omodt called the meeting to order at 9:00 a.m. The Invocation was presented by Pastor Janine Shepard and the Pledge of Allegiance followed.

#### **PUBLIC COMMENT**

Jennifer Cramer – Request the BOCC get PHD sign off reinstated for new builds, etc. Request to be on the Agenda at the next business meeting.

#### **ADOPT ORDER OF THE AGENDA AS AMENDED**

Commissioner Williams made a motion to adopt the order of agenda as amended. Commissioner Omodt stepped down from the chair and seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

**DISTRICT 1 REPORT** – Nothing to report.

**DISTRICT 2 REPORT** – Commissioner Williams gave an extensive report of issues and activities.

Commissioner Omodt recessed the meeting at 9:09 a.m. for 5 minutes due to loss of power.

Commissioner Omodt reconvened the meeting at 9:14 a.m.

Commissioner Williams continued the District 2 Report, invited questions from the public.

Wayne Martin – Asked about date for Commissioner Williams Town Hall in Priest River

John Dupree – Commented regarding the wildfires in the Blanchard area and the WBCSD recall.

Shari Dovale – Inquired about joining an emergency group for Blanchard area.

Monica Gunter – Commented on the morning chats.

**DISTRICT 3 REPORT** – Commissioner Omodt gave an extensive report of issues and activities.

#### **CONSENT AGENDA** – Action Item

1) Bonner County Commissioners' Minutes for August 15, 2023

2) Invoices over \$5k: EMS; Facilities; Sheriff (12 Invoices, 9 Confidential); Technology; Risk

Commissioner Williams made a motion to approve the consent agenda as presented. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

**CLERK – Michael Rosedale**

- 1) Action Item: Discussion/Decision Regarding FY23 Claims Batch #23 \$1,467,703.10 & Demands in Batch #23 \$816,985.01; **Totaling \$2,284,688.11**

Claims Batch #23	
General Fund	\$ 96,050.09
Road & Bridge	\$ 482,360.30
Airport	\$ 4,278.89
Elections	\$ 718.39
Drug Court	\$ 511.64
District Court	\$ 57,455.88
911 Fund	\$ 4,652.75
Indigent & Charity	\$ 1,001.50
Revaluation	\$ 2,603.41
Solid Waste	\$ 679,154.75
Tort	\$ 2,334.07
Weeds	\$ 656.50
Parks & Recreation	\$ 1,130.76
Justice Fund	\$ 121,823.16
Waterways	\$ 2,300.07
Grants	\$ 9,839.24
Self-Insured Medical	\$ 105.00
Auditors Trust	\$ 726.70
<b>Total</b>	<b>\$ 1,467,703.10</b>
Claims Batch #23	
Demands	\$ 816,985.01

Commissioner Williams made a motion to approve payment of the FY23 Claims and Demands in Batch #23 Totaling \$2,284,688.11. Commissioner Omodt stepped down from the chair and seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY23 EMS Batch #23 \$35,529.21 & Demands in Batch #23 \$104,604.11; **Totaling \$140,133.32**

EMS Claims Batch #23	
Ambulance District	\$ 35,529.21
EMS Claims Batch #23	
Demands	\$ 104,604.11

Commissioner Williams made a motion to approve payment of the FY23 EMS Claims and Demands in Batch #23 Totaling \$140,133.32. Commissioner Omodt stepped down from the chair and seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

**SOLID WASTE – Bob Howard**

- 1) Action Item: Discussion/Decision Regarding FY2024 Scrap Metal Waste Bid Advertisement

Commissioner Williams made a motion to approve that the County approve the issuance and advertisement of a Request for Bid to remove the metal piles at the Dickensheet, Idaho Hill, and Colburn waste transfer sites. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

2) Action Item: Discussion/Decision Regarding FY2024 Wood Grinding Waste Bid Advertisement  
Commissioner Williams made a motion to that the County approve the issuance and advertisement of a Request for Bid to grind and remove the wood piles at the Dickensheet, Idaho Hill, and Colburn waste transfer sites. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

3) Action Item: Discussion/Decision Regarding FY2024 Household Hazardous Waste Disposal Bid Advertisement

Commissioner Williams made a motion to that the County approve the issuance and advertisement of a Request for Bid to accept, package, transport, and dispose of household hazardous waste at various collection sites throughout the county on each scheduled Saturday. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

#### **EMS – Jeff Lindsey**

1) Action Item: Discussion/Decision Regarding EMS Commercial Lease Agreement; **\$6,868.85/month**  
Commissioner Williams made a motion to approve and sign the commercial lease agreement for 521 N. Third Ave., Sandpoint, ID 83864; a one-year lease agreement between Third Ave., LLC and Bonner County at a rate of \$6,868.85 per month for the building in which Bonner County EMS currently resides. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

#### **PLANNING – Jake Gabell**

1) Action Item: Discussion/Decision Regarding Canon Lease Contract; **\$99/month**  
Commissioner Williams made a motion to approve the request for a replacement Canon printer/copier for the Planning department with a 60-month lease of \$99/month plus actual cost per copies. Commissioner Omodt stepped down from the chair and seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

#### **AIRPORT – Dave Schuck**

1) Action Item: Discussion/Decision Regarding Amendment to Aviation Legal Counsel Engagement Letter  
Commissioner Williams made a motion that the County accept this amendment to the Pillsbury engagement letter and that the chairman sign administratively. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

#### **ROAD & BRIDGE – Jason Topp**

1) Action Item: Discussion/Decision Regarding Rebuttal of Grader Bid Award to Western States Cat  
Commissioner Williams made a motion to approve moving forward with the original award of (7) seven 140 AWD motor graders and allow the director Jason Topp to send the attached letter in response to Pape Machinery, Inc's rebuttal letter. Commissioner Omodt stepped down from the chair and seconded the motion. Public comment: Wayne Martin – inquired about the requirements being met by Western Cat. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

#### **TECHNOLOGY – Jacob Storms**

1) Action Item: Discussion/Decision Regarding UADWEB Subscription Agreement  
Commissioner Williams made a motion to approve this UADWEB Subscription agreement. Commissioner Omodt stepped down from the chair and seconded the motion. Public comment: Shari Dovale – inquired if there had been a problem with use/access and if it is for the public or just specific companies. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

**EMERGENCY MANAGEMENT** – Bob Howard

1) Action Item: Discussion/Decision Regarding Disaster Declaration; **Resolution**

Commissioner Williams made a motion to approve Resolution #2023-64 declaring a disaster regarding the dry and excessive weather conditions and high winds that have facilitated wildfires in several locations throughout Bonner County and nearby and the need for assistance. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

Commissioner Omodt recessed the meeting at 9:55 a.m. for ten minutes.

Commissioner Omodt reconvened the meeting at 10:14 a.m.

**EXECUTIVE SESSION** – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel 911

Action Item: Discussion/Decision Regarding 911

At 10:14 a.m. Commissioner Omodt stepped down from the chair and made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Absent, Commissioner Bradshaw – Yes. The motion passed.

Commissioner Omodt reconvened the meeting at 10:24 a.m.

Commissioner Omodt stepped down from the chair and made a motion to proceed as discussed regarding 911. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Abstain, Commissioner Bradshaw – Yes. The motion passed.

2) Executive Session under Idaho Code § 74-206 (1) (B) Personnel

Action Item: Discussion/Decision Approval of Tuition Reimbursement

At 10:26 a.m. Commissioner Williams made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

Commissioner Omodt reconvened the meeting at 10:28 a.m.

Commissioner Williams made a motion to proceed as discussed regarding tuition reimbursement. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

Commissioner Omodt recessed the meeting at 10:29 a.m. for 5 minutes

Commissioner Omodt reconvened the meeting at 10:34 a.m.

**EXECUTIVE SESSION** – Risk Management

1) Executive Session under Idaho Code §74-204 (2) and Idaho Code § 74-206 (1) (D) Records Exempt

Action Item: Discussion/Decision Regarding Claims

At 10:35 a.m. Commissioner Williams made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Bradshaw seconded the motion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – Yes, Commissioner Bradshaw – Yes. The motion passed.

Commissioner Omodt reconvened the meeting at 11:41 a.m.

Commissioner Omodt adjourned the meeting at 11:41 a.m.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of August 15, 2023 – August 21, 2023  
Copies of the complete meeting minutes are available upon request.

On Wednesday, August 16, 2023, a special meeting was held with the Bonner County Commissioners Office pursuant to Idaho Code §74-204 (2). Commissioner Omodt made a motion to move the Human Resource Department and Risk Management back under the Board of County Commissioners. Commissioner Bradshaw stepped down from the chair and amended the motion to include that HR and Risk would not answer to any singular Commissioner, but the Board as a whole. Commissioner Omodt seconded the amendment. Commissioner Bradshaw called for the vote. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams - Absent, Commissioner Bradshaw – Yes. The motion passed.

On Wednesday, August 16, 2023, Assistance was held pursuant to Idaho Code §74-204 (2).

On Monday, August 21, 2023, the Budget Adoption was held pursuant to Idaho Code §74-204 (2). Commissioner Omodt stepped down from the chair and made a motion to approve Resolution #2023-63 adopting the Bonner County Budget for FY2024 in the amount of \$74,947,678 and the Bonner County Ambulance District Budget for FY2024 in the amount of \$5,135,970. Commissioner Williams seconded the motion to move forward for discussion. Roll call vote: Commissioner Omodt – Yes, Commissioner Williams – No, Commissioner Bradshaw – Yes. The motion passed.

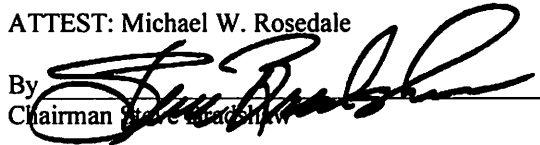
On Monday, August 21, 2023 an HR Workshop was held pursuant to Idaho Code §74-204 (2).

On Monday, August 21, 2023, an Executive Session was held pursuant to Idaho Code §74-204 (2) and Idaho Code § 74-206 (1) (F) Litigation.

ATTEST: Michael W. Rosedale

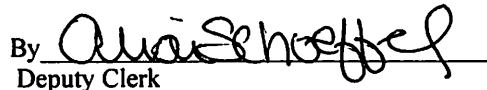
By

Chairman Steve Bradshaw



By

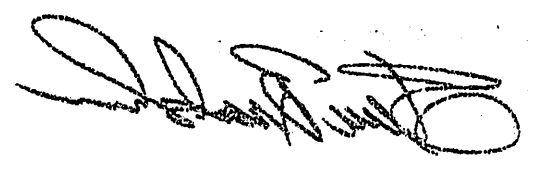
Deputy Clerk



8/29/23  
Date

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